Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Attention: _____

Date: May 16, 2025
Quotation #: PS-025-05-055A
ABC: ₱36,960.00

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	**Diagnosis, supply of labor and materials for the repair of Landing Operating Panel (LOP) of PE 1 at 8th Floor, OSG Main Building** *Initial Diagnosis:* 1. For replacement and replacement of Landing Operating Panel (LOP) at 8th flr., elevator control panel. *Estimated Materials:* 1. LOPM5-2APD *Note: Service Provider must warrant that in case of defective delivered/replaced item upon usage of the end-user, it will be subject for replacement.* **(Price Vat-Included)**	1	lot			

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:
1. Please quote within ___ days from the date of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
a. [ ] Mayor's / Business Permit;
b. [ ] PhilGEPS Registration Number: _____ Membership: [ ] Platinum [ ] Red
c. [ ] Income / Business Tax Return (for Small Value Procurement);
d. [ ] Notarized Omnibus Sworn Statement is required (50K Above);
e. [ ] Tax Clearance Certificate;
f. [ ] Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

MARIJOIE V. CASTILLO / RHODORA T. CARDEL / ROBERT ADRIAN B. BORJA
SIGNATURE OF CANVASSERS

For more information, you may contact us:
Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174
Please send your quotation to:
rfq.osgprocurement@gmail.com / osg.procurement@yahoo.com